

MEMO

UNIT PEPERIKSAAN DAN PENILAIAN KURSUS

TARIKH : 15 FEBRUARI 2019

KEPADA : SEMUA PELAJAR

KEWAJIPAN MENCETAK SLIP KEPUTUSAN PEPERIKSAAN

- Pelajar diwajibkan menyemak, mencetak dan merekodkan Slip Keputusan Peperiksaan **SETIAP SEMESTER** selepas disahkan Senat dan dipaparkan.
- Pelajar boleh mencetak Slip Keputusan Peperiksaan melalui e-Student/Portal Pelajar/TCMS.
- Cetakan Slip Keputusan Peperiksaan ini bertujuan penyimpanan dokumen peribadi pelajar sebagai **RUJUKAN** untuk tujuan seperti di bawah:-
 - Permohonan Pendaftaran Sarjana dan Sarjana Muda.
 - Sesi perjumpaan bersama mentor-mentee setiap semester.
 - Audit Bergraduat.
 - Permohonan menjalani Latihan Industri.
 - Dokumen Sokongan atau Permohonan Tajaan/Pinjaman/OKU.
 - Pembaharuan Visa.
 - Permohonan kerja.
- Akses Cetakan Slip Keputusan Peperiksaan **DITUTUP** pada minggu peperiksaan Akhir Universiti sehingga markah disahkan oleh Senat.
- Sila pastikan status akademik anda di portal pelajar adalah **AKTIF** dan tiada **TUNGAKAN**.
- Kegagalan pelajar untuk mencetak serta menyimpan Slip Keputusan Peperiksaan akan menyukarkan urusan pelajar pada masa akan datang kerana pihak UNISEL tidak akan membuat cetakan bagi pihak pelajar.
- Memo ini adalah berkuatkuasa serta-merta.

Sekian, terima kasih.

MEMO

EXAMINATION AND COURSE EVALUATION UNIT

DATE : 15 FEBRUARY 2019

TO : ALL STUDENTS

RESPONSIBILITY TO PRINT EXAMINATION RESULT SLIP

- Students are to check, print and record Examination Result Slip EVERY SEMESTER once marks are endorsed by Senate Meeting and published in portal.
- Students can download and print Examination Result Slip through e-Student/Student Portal/TCMS.
- Students are responsible to print result slip from the Student Portal every semester.
- Examination result are important as personal academic record keeping and reference for the purposes below:-
 - Application for Degree and Postgraduate programme.
 - Mentor-mentee progress report in every semester.
 - Graduation Audit.
 - Practical Training Application.
 - Financial Sponsorship/OKU.
 - Visa Renewal.
 - Job Application.
- Printing Access for Examination Result Slip WILL BE CLOSED during Examination week until marks are endorsed by the Senate.
- Student Academic Status in e-Student/Student Portal should be ACTIVE with NO OUTSTANDING.
- The University will not take responsibility on your negligence for not printing the examination result and the university will not print result on student's behalf.
- This memo is effective immediately.

Thank you.