



**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER APRIL 2019  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Verification of Academic Management System (AMS)	Jan 23, 2019	Jan 29, 2019	7 day
2	Senate Meeting	Jan 30, 2019	Jan 30, 2019	1 day
3	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Jan 31, 2019	Jan 31, 2019	1 day
4	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Mar 01, 2019	Apr 10, 2019	6 weeks
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Mar 01, 2019	Mar 06, 2019	4 working days
6	Academic Appeals Committee Meeting	Feb 01, 2019	Feb 01, 2019	1 day
7	Continuing Study Appeal Results (Notification to students)	Feb 01, 2019	Feb 12, 2019	6 working days
8	Programme Change	Apr 08, 2019	Apr 12, 2019	5 days
9	Add & Drop Course	Apr 04, 2019	Apr 21, 2019	2 weeks
10	Course Registration Slip Printing	Apr 08, 2019	Apr 21, 2019	2 weeks
11	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Apr 08, 2019	Apr 19, 2019	2 weeks
12	Rechecking of Examination Answer Script	Apr 08, 2019	Apr 12, 2019	5 days
13	Submission of Status Change (COMPLETED)	Apr 08, 2019	May 17, 2019	6 weeks
14	Change Course Group	Apr 08, 2019	May 10, 2019	4 weeks
15	Defer with Processing Fee	Apr 08, 2019	June 14, 2019	9 weeks
16	Drop Course with Penalty Fee	Apr 22, 2019	June 7, 2019	7 weeks
17	Tuition Fees Payment	Apr 08, 2019	June 30, 2019	11 weeks
18	Examination Slip Printing	Jul 01, 2019	Jul 12, 2019	2 weeks
19	Final Examination	Jul 13, 2019	Jul 21, 2019	1 weeks
20	e-Course Teaching Evaluation	Jun 10, 2019	Jul 14, 2019	5 weeks

*Endorsed by the Senate Meeting of Universiti Selangor on 03 January 2019*

Note:

\*You will be unable to withdraw from a course after this deadline. Official withdrawal is compulsory.