

STUDENT SPECIAL EXAMINATION TIMETABLE FOR BESTARI JAYA CAMPUS

SEMESTER AUGUST 2025

IMPORTANT NOTICE

CANDIDATES ARE DEEMED TO HAVE READ THE RULES AND REGULATION PERTAINING TO UNIVERSITY EXAMINATION AND ANY DISRESPECT OF THE REGULATIONS WILL BE DEALT BY THE DISCIPLINARY BOARD.

A) Check the venue of each examination.

B) Entrance to the Examination Hall is only permitted when you present your Student Card and Clearance Slip.

C) Ensure arrival at the Examination Hall atleast 30 minutes earlier.

D) Entrance to the Examination Hall is only permitted up to 30 minute after the examination begin, however no extra time will be given.

E) Examination for the morning session begins at 9.00 am, meanwhile for the afternoon session begins at 2.30 pm.

F) Please leave your beg, books and notes outside the examination hall (don't leave your personal belongings (wallet and mobile phone) in your beg).

G) All mobile devices must be SWITCHED OFF DAN DISENGGAGED prior to entrance the examination hall until the examination ends.

All mobile devices and personal belongings need to be kept in the clear pouch given and placed under the desk/flip chair. You are not allowed to use your mobile devices at the examination venue at all times.

IT'S AN EXAMINATION OFFENCE TO TOUCH/LOOK AT THE MOBILE DEVICE AT THE EXAMINATION VENUE AND/OR MOBILE DEVICE FOUND SWITCHED ON.

H) Candidates are ONLY ALLOWED to go to the bathroom after TWO (2) hours has begin. Candidates, who want to go to the bathroom after the permitted time MUST RAISE your hand and wait until an Invigilator assists you. You MUST record the TIME IN and OUT in the Toilet Record Book.

I) If you are unable to attend the examination as scheduled due to valid reason (as stated in Academic Regulation Handbook), please notify your faculty Assistant Registrar within 48 hours.

J) You are not allowed to bring out the examination answer booklet(s) or any unused materials from the Examination Hall.

K) It is an examination offence to bring along any exam related paper, documents and stationery out from the examination hall.

NON - PERMITTED ITEMS

a) PENCIL CASE (UNLESS CLEAR) - all stationery should be kept in clear case!

b) REVISION NOTES!

c) UNAUTHORISED NOTES/BOOKS OR MATERIALS!

d) SMART WATCH!

e) CALCULATOR COVER!

JADUAL MENGAWAS PEPERIKSAAN PELAJAR

SEMESTER OGOS 2025

MAKLUMAT PENTING

- a) Ketua Pengawas perlu melapor Diri dan mengambil kertas soalan dan kit peperiksaan di Bilik Sekretariat Peperiksaan (Unit Peperiksaan dan Penilaian Kursus - Kampus Bestari Jaya) seawal 30 minit sebelum peperiksaan bermula.
- b) Pengawas Pengawas perlu hadir seawal 30 minit sebelum peperiksaan bermula.
- c) Daftar kehadiran di Borang Laporan Ketua Pengawas.
- d) Berpakaian formal dan menggunakan kasut yang bersesuaian (bagi peperiksaan) mengikut etika pemakaian yang ditetapkan oleh Universiti.
- e) Mengambil maklum tarikh, masa dan lokasi peperiksaan bagi jadual mengawas di Portal Staf dan edaran secara e-mel diperingkat fakulti.
- f) Mendapatkan pengawas gantian selewatnya tiga (3) hari sebelum peperiksaan sekiranya tidak dapat bertugas. Bagi kes kecemasan dan cuti sakit, maklumkan kepada Timbalan Dekan Akademik atau Penolong Pendaftar Fakulti untuk pengawas gantian.
- g) Sekiranya pertukaran pengawas melibatkan kursus yang diajar oleh pensyarah, pensyarah tersebut perlu mencari pengganti dikalangan pensyarah yang melalui proses moderasi soalan berkenaan dan borang perlu ditandatangani oleh Timbalan Dekan Akademik sebelum di hantar kepada Penolong Pendaftar Unit Peperiksaan dan Penilaian Kursus untuk tindakan selanjutnya.
- h) Memberi perhatian sepenuhnya kepada sesi peperiksaan dan tidak melakukan apa jua perkara yang boleh mengganggu perhatian terhadap peperiksaan yang sedang berjalan, terutamanya penggunaan telefon bimbit. Memastikan keselamatan soalan peperiksaan dan buku jawapan sehingga ia dikembalikan ke Bilik Sekretariat Peperiksaan.
- i) Memastikan pelajar membawa bersama *Clearance Slip* dan Kad Pelajar sebelum dibenarkan masuk dewan/bilik peperiksaan. *Clearance Slip* adalah WAJIB bagi pelajar.
- j) Mengambil maklum proses kerja Ketua Pengawas/Pengawas Peperiksaan yang dimuatnaik di Portal Staf (estaff.unisel.edu.my).

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
MONDAY	MONDAY	ITA1113 PROBLEM SOLVING TECHNIQUE	NORHAWANI BINTI AHMAD TERIDI	3	LR 2, SECOND FLOOR, LIBRARY	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	SITI AISYAH ROSLAN	FADLIAH BINTI DARINI
8/12/2025	8/12/2025	ITA1113 PROBLEM SOLVING TECHNIQUE	NORHAWANI BINTI AHMAD TERIDI	3		1	2252001651	MATHAN A/L LECHUWANAN		
9.00 AM	12.00 PM	ZEA1163 SECOND LANGUAGE LEARNING STYLES AND STRATEGIES	ARIF BAHARI MOHAMED RUSLI	3		1	2252001731	RUVIDRAAN A/L JEGATISAN		
9.00 AM	12.00 PM	PMA1323 BASIC MANAGEMENT	PUAN NUUR IZZATI ALYAA	3		1	2252001381	RAJROSHAN A/L SEERISARAN		
9.00 AM	12.00 PM	IXA1324 COMPUTER APPLICATION II	DR. ANIS SABIRIN	3		1	2242001421	PUTRI NUR DENISY BINTI SAHALAN		
9.00 AM	12.00 PM	CEA1214 INTERMEDIATE ENGLISH GRAMMAR	SITI AISYAH BT ROSLAN	3		1	2251000121	VANSHIKA A/P SEGAR		
9.00 AM	12.00 PM	CEA1214 INTERMEDIATE ENGLISH GRAMMAR	SITI AISYAH BT ROSLAN	3		1	2251000201	VANISHAA A/P SUGUMARAN		

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
TUESDAY	TUESDAY	ITA1122 ICT IN SOCIETY	NORHAWANI BINTI AHMAD TERIDI	3	LR 2, SECOND FLOOR, LIBRARY	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	PUAN SAKINAH MOHAMED TAJULARIFIN	TS NORHAWANI BINTI AHMAD TERIDI
9/12/2025	9/12/2025	ITA1122 ICT IN SOCIETY	NORHAWANI BINTI AHMAD TERIDI	3		1	2252001461	MAS SITI SALAMAH BINTI NORHADI		
9.00 AM	12.00 PM	PFA1113 BASIC BUSINESS MATHEMATICS	ENCIK. MOHD ZOOL KHAZANI BIN ZAINAL	3		1	2252001381	RAJROSHAN A/L SEERISARAN		
9.00 AM	12.00 PM	PAA1113 BASIC ACCOUNTING	PUAN SAKINAH MOHAMED TAJULARIFIN	3		1	2252001711	SACHIEENDHRAN A/L MURALIDHRAN		

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
WEDNESDAY	WEDNESDAY	ITA1243 COMPUTER FUNDAMENTAL	NORZITA BINTI DURIAT	3	PEJABAT UPPK	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	KHAIRIL BARIYYAH BINTI HASSAN	
10/12/2025	10/12/2025									
9.00 AM	12.00 PM									

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
MONDAY	MONDAY	FLA1133 ENGLISH I	NAJMI NAJIHA BINTI MOHD ZAID	2	PEJABAT UPPK	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	NAJMI NAJIHA BINTI MOHD ZAID	
15/12/2025	15/12/2025	FLA1133 ENGLISH I	NAJMI NAJIHA BINTI MOHD ZAID	2		1	2251000261	JI HANCHEN		
9.00 AM	11.00 AM									

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
TUESDAY	TUESDAY	FMA1143 ELEMENTARY MATHEMATICS I	HASNUR HIDAYAH BINTI KAMARUDDIN	3	PEJABAT UPPK	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	HASNUR HIDAYAH BINTI KAMARUDDIN	
16/12/2025	16/12/2025									
9.00 AM	12.00 PM	IAS2273 OPERATION RESEARCH	ZURAINI BINTI AYOP	3		1	4191002241	RANA MD JUAL		

PHYSICAL EXAMINATION SCHEDULE

EXAMINATION STARTS	EXAMINATION ENDS	CODE/COURSE	LECTURER	HOURS	VENUE	NO. STUD.	NO. KAD PELAJAR	NAMA PELAJAR	CHIEF INVIGILATOR	INVIGILATOR
WEDNESDAY	WEDNESDAY	ITA1253 MULTIMEDIA FUNDAMENTAL	NORZITA BINTI DURIAT	3	PEJABAT UPPK	1	2252001581	AHMAD DANISH MIRZA BIN ALIAS	MOHD AMIR BIN ABDULLAH	
17/12/2025	17/12/2025									
9.00 AM	12.00 PM									