

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES**  
**SEMESTER DECEMBER 2025**  
**FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	December 3, 2025	December 3, 2025	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	December 4, 2025	December 4, 2025	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	December 5, 2025	December 9, 2025	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	December 4, 2025	December 5, 2025	2 working days
5	Academic Appeals Committee Meeting	December 5, 2025	December 5, 2025	1 day
6	Result Notification of Appeals to Continue Study	December 8, 2025	December 10, 2025	3 working days
7	Programme Change	December 8, 2025	December 12, 2025	5 days
8	Add and Drop Course	December 10, 2025	December 15, 2025	6 days
9	Printing and Reviewing of Course Registration Slip	December 17, 2025	February 27, 2026	11 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	December 9, 2025	December 12, 2025	4 working days
11	Rechecking of Final Examination Answer Script	December 8, 2025	December 12, 2025	5 days
12	Submission of Status Change (COMPLETED)	December 8, 2025	January 16, 2026	6 weeks
13	Change Course Group	December 8, 2025	January 11, 2026	5 weeks
14	Defer with Processing Fee	December 8, 2025	February 27, 2026	12 weeks
15	Terminated <i>*FOUNDATION ONLY*</i>	March 2, 2026	March 2, 2026	1 day
16	Drop Course with Pro-Rate Tuition Fee	December 16, 2025	February 27, 2026	11 weeks
17	Payment of Tuition Fees	December 8, 2025	February 15, 2026	10 weeks
18	Printing of Examination Slip	February 16, 2026	February 27, 2026	2 weeks
19	Final Examination	March 2, 2026	March 13, 2026	2 weeks
20	e-Course Teaching Evaluation	26 January, 2025	March 15, 2026	7 weeks

**Notes:**

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.