

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER APRIL 2025
UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	April 9, 2025	April 9, 2025	1 day
2	Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my)	April 10, 2025	April 10, 2025	1 day
3	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my)	April 11, 2025	April 15, 2025	5 days
4	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my) *POSTGRADUTE ONLY*	April 11, 2025	April 27, 2025	17 days
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	April 10 2025	April 11, 2025	2 working days
6	Academic Appeals Committee Meeting	April 11, 2025	April 11, 2025	1 day
7	Result Notification of Appeals to Continue Study	April 14, 2025	April 16, 2025	3 working days
8	Programme Change	April 14, 2025	April 18, 2025	5 days
9	Add and Drop Course	April 16, 2025	April 21, 2025	6 days
10	Printing and Reviewing of Course Registration Slip	April 21, 2025	July 25, 2025	14 weeks
11	Course Exemption/Credit Transfer	April 21, 2025	June 27, 2025	10 weeks
12	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	April 15, 2025	April 18, 2025	4 working days
13	Rechecking of Final Examination Answer Script	April 14, 2025	April 18, 2025	5 days
14	Submission of Status Change (COMPLETED)	April 14, 2025	May 23, 2025	6 weeks
15	Change Course Group	April 21, 2025	May 16, 2025	4 weeks
16	Defer with Processing Fee	April 14, 2025	July 18, 2025	14 weeks
17	Terminated *UNDERGRADUATE ONLY*	July 28, 2025	July 28, 2025	1 day
18	Absent (allow to register with penalty with RM50 and an additional RM20 for each subsequent day) *POSTGRADUTE ONLY*	April 28, 2025	May 9, 2025	2 weeks
19	Terminated *POSTGRADUTE ONLY*	May 12, 2025	May 30, 2025	3 weeks
20	Drop Course with Pro-Rate Tuition Fee	April 21, 2025	July 25, 2025	14 weeks
21	Verification Letter for EPF Application	April 14, 2025	June 29, 2025	10 weeks
22	Payment of Tuition Fees	April 14, 2025	July 13, 2025	12 weeks
23	Printing of Examination Slip	July 14, 2025	July 28, 2025	2 weeks
24	Final Examination	July 26, 2025	August 17, 2025	3 weeks
25	e-Course Teaching Evaluation	June 29, 2025	August 17, 2025	7 weeks

Notes:

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.