SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER APRIL 2025
FOUNDATION PROGRAMMES

No.	Activities	Start Date	End Date	Duration
1	**Senate Meeting**	April 9, 2025	April 9, 2025	1 day
2	**Announcement of Final Examination Results** (Via Student Portal *– http://studentportal.unisel.edu.my*)	April 10, 2025	April 10, 2025	1 day
3	**Semester Registration for Returning Students (*i-Daftar*)** (Via Student Portal *– http://studentportal.unisel.edu.my*)	April 11, 2025	April 15, 2025	5 days
4	**Appeal for Special Examination** (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	April 10 2025	April 11, 2025	2 working days
5	**Academic Appeals Committee Meeting**	April 11, 2025	April 11, 2025	1 day
6	**Result Notification of Appeals to Continue Study**	April 14, 2025	April 16, 2025	3 working days
7	**Programme Change**	April 14, 2025	April 18, 2025	5 days
8	**Add and Drop Course**	April 16, 2025	April 21, 2025	6 days
9	**Printing and Reviewing of Course Registration Slip**	April 21, 2025	July 4, 2025	11 weeks
10	**Special Examination** (Special Examination Timetable can be viewed at *http://studentportal.unisel.edu.my*)	April 15, 2025	April 18, 2025	4 working days
11	**Rechecking of Final Examination Answer Script**	April 14, 2025	April 18, 2025	5 days
12	**Submission of Status Change (COMPLETED)**	April 14, 2025	May 23, 2025	6 weeks
13	**Change Course Group**	April 21, 2025	May 16, 2025	4 weeks
14	**Defer with Processing Fee**	April 14, 2025	July 4, 2025	12 weeks
15	**Terminated *FOUNDATION ONLY***	July 7, 2025	July 7, 2025	1 day
16	**Drop Course with Pro-Rate Tuition Fee**	April 21, 2025	July 4, 2025	11 weeks
17	**Payment of Tuition Fees**	April 14, 2025	June 22, 2025	10 weeks
18	**Printing of Examination Slip**	June 23, 2025	July 7, 2025	2 weeks
19	**Final Examination**	July 5, 2025	July 20, 2025	2 weeks
20	**e-Course Teaching Evaluation**	June 2, 2025	July 20, 2025	7 weeks

Notes:

● Schedule of Academic Administration Activities has been endorsed by the Senate Meeting.

● This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.