

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES**  
**SEMESTER AUGUST 2024**  
**UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	Aug 28, 2024	Aug 28, 2024	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Aug 29, 2024	Aug 29, 2024	1 working day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Aug 30, 2024	Sept 3, 2024	5 days
4	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> ) <b>*POSTGRADUATE ONLY*</b>	Aug 30, 2024	Sept 15, 2024	17 days
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Aug 29, 2024	Aug 30, 2024	2 working days
6	Academic Appeals Committee Meeting	Aug 30, 2024	Aug 30, 2024	1 day
7	Result Notification of Appeals to Continue Study	Sept 2, 2024	Sept 4, 2024	3 working days
8	Programme Change	Sept 2, 2024	Sept 6, 2024	5 working days
9	Add & Drop Course	Sept 4, 2024	Sept 8, 2024	5 days
10	Printing and Reviewing of Course Registration Slip	Sept 9, 2024	Sept 22, 2024	2 weeks
11	Course Exemption/Credit Transfer	Sept 2, 2024	Oct 4, 2024	5 weeks
12	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Sept 2, 2024	Sept 6, 2024	5 working days
13	Rechecking of Final Examination Answer Script	Sept 2, 2024	Sept 6, 2024	5 days
14	Submission of Status Change (COMPLETED)	Sept 2, 2024	Oct 18, 2024	7 weeks
15	Change Course Group	Sept 9, 2024	Sept 20, 2024	2 weeks
16	Defer with Processing Fee	Sept 2, 2024	Oct 18, 2024	7 weeks
17	Terminated <b>*UNDERGRADUATE ONLY*</b>	Oct 21, 2024	Oct 21, 2024	1 day
18	Absent (allow to register with penalty with RM50 and an additional RM20 for each subsequent day) <b>*POSTGRADUATE ONLY*</b>	Sept 16, 2024	Sept 27, 2024	2 weeks
19	Terminated <b>*POSTGRADUATE ONLY*</b>	Sept 30, 2024	Oct 18, 2024	3 weeks
20	Drop Course with Pro-Rate Tuition Fee	Sept 9, 2024	Oct 18, 2024	6 weeks
21	Verification Letter for EPF Application	Sept 2, 2024	Sept 29, 2024	4 weeks
22	Payment of Tuition Fees	Sept 2, 2024	Oct 6, 2024	5 weeks
23	Printing of Examination Slip	Oct 7, 2024	Oct 21, 2024	2 weeks
24	Final Examination	Oct 19, 2024	Nov 3, 2024	2 weeks
25	e-Course Teaching Evaluation	Sept 23, 2024	Nov 3, 2024	6 weeks

**Notes:**

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university