

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER NOVEMBER 2023  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	November 16, 2023	November 16, 2023	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 17, 2023	November 17, 2023	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 19, 2023	November 23, 2023	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	November 17, 2023	November 20, 2023	2 working days
5	Academic Appeals Committee Meeting	November 17, 2023	November 17, 2023	1 day
6	Result Notification of Appeals to Continue Study	November 20, 2023	November 24, 2023	5 working days
7	Programme Change	November 20, 2023	November 24, 2023	5 days
8	Add and Drop Course	November 24, 2023	November 28, 2023	5 days
9	Printing and Reviewing of Course Registration Slip	November 29, 2023	February 9, 2024	11 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 21, 2023	November 24, 2023	4 working days
11	Rechecking of Final Examination Answer Script	November 20, 2023	November, 24 2023	5 days
12	Submission of Status Change (COMPLETED)	November 20, 2023	December 29, 2023	6 weeks
13	Change Course Group	November 29, 2023	December 22, 2023	4 weeks
14	Defer with Processing Fee	November 20, 2023	January 19, 2024	9 weeks
15	Drop Course with Pro-Rate Tuition Fee	November 29, 2023	February 9, 2024	11 weeks
16	Payment of Tuition Fees	November 20, 2023	January 28, 2024	10 weeks
17	Printing of Examination Slip	January 29, 2024	February 11, 2024	2 weeks
18	Final Examination	February 12, 2024	February 23, 2024	2 weeks
19	e-Course Teaching Evaluation	January 15, 2024	March 3, 2024	7 weeks

**Notes:**

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.