

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER JULY 2023
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	July 26, 2023	July 26, 2023	1 day
2	Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my)	July 27, 2023	July 27, 2023	1 day
3	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my)	July 28, 2023	Aug 1, 2023	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	July 27, 2023	July 31, 2023	3 working days
5	Academic Appeals Committee Meeting	July 28, 2023	July 28, 2023	1 day
6	Result Notification of Appeals to Continue Study	July 31, 2023	Aug 4, 2023	5 working days
7	Programme Change	July 31, 2023	Aug 4, 2023	5 working days
8	Add & Drop Course	Aug 2, 2023	Aug 8, 2023	5 working days
9	Printing and Reviewing of Course Registration Slip	Aug 7, 2023	Aug 18, 2023	2 weeks
10	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	Aug 1, 2023	Aug 4, 2023	4 working days
11	Rechecking of Final Examination Answer Script	July 31, 2023	Aug 4, 2023	5 working days
12	Submission of Status Change (COMPLETED)	July 31, 2023	Sept 8, 2023	6 weeks
13	Change Course Group	Aug 7, 2023	Sept 8, 2023	5 weeks
14	Defer with Processing Fee	July 31, 2023	Oct 20, 2023	12 weeks
15	Drop Course with Pro-Rate Tuition Fee	Aug 7, 2023	Oct 20, 2023	12 weeks
16	Payment of Tuition Fees	July 31, 2023	Oct 8, 2023	10 weeks
17	Printing of Examination Slip	Oct 9, 2023	Oct 20, 2023	2 weeks
18	Final Examination	Oct 23, 2023	Nov 3, 2023	2 weeks
19	e-Course Teaching Evaluation	Sep 18, 2023	Nov 3, 2023	7 weeks

Notes:

- Schedule of Academic Administration Activities has been endorsed by Senate Meeting.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.