



**MEMO**  
**INTERNATIONAL OFFICE**

To : International Students (Bestari Jaya Residential College)

From : Director, International Office

Copy to : President & Vice Chancellor  
VP & Deputy VC (Student Development & Community Engagement)  
Registrar  
Dean of Student Development & Community Engagement  
Principal of Bestari Jaya Residential College

Date : 1<sup>st</sup> July 2020

Reference No. : UNISEL/ME/IO/SA-004.20/ns

Subject : **BRIEFING ON INTERNATIONAL STUDENTS ACCOMMODATION  
ADJUSTMENT**

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In line with the Memo from the Principal of Bestari Jaya Residential College on International Students Accommodation Adjustment dated 30<sup>th</sup> June 2020, we will organize a short briefing to respective international students (BJ Residential College) as follows:

**Date : 3<sup>rd</sup> July 2020 (Friday)**  
**Time : 11.00 am – 12.00 pm**  
**Venue : Ungku Omar Hall**  
**Faculty of Education and Social Science**

Therefore, respective international students registered in Bestari Jaya Residential College are encouraged to come for detailed information on the accommodation adjustment process and Q&A session.

**You are reminded to follow standard of procedure (SOP) at all times including wearing face mask, using hand sanitizer, avoid handshake and practice social distance.**

Your cooperation is highly appreciated.

Thank you.

Yours truly,

  
**Dr. Mohammad Adam Adman**  
Director  
International Office

