

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER APRIL 2023  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	April 5, 2023	April 5, 2023	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	April 6, 2023	April 6, 2023	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	April 7, 2023	April 11, 2023	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	April 6, 2023	April 7, 2023	2 working days
5	Academic Appeals Committee Meeting	April 7, 2023	April 7, 2023	1 day
6	Result Notification of Appeals to Continue Study	April 10, 2023	April 12, 2023	3 working days
7	Programme Change	April 10, 2023	April 14, 2023	5 working days
8	Add & Drop Course	April 12, 2023	April 18, 2023	7 days
9	Printing and Reviewing of Course Registration Slip	April 17, 2023	June 30, 2023	11 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	April 12, 2023	April 18, 2023	5 working days
11	Rechecking of Final Examination Answer Script	April 10, 2023	April 14, 2023	5 days
12	Submission of Status Change (COMPLETED)	April 10, 2023	May 19, 2023	6 weeks
13	Change Course Group	April 17, 2023	May 19, 2023	5 weeks
14	Defer with Processing Fee	April 12, 2023	July 14, 2023	14 weeks
15	Drop Course with Pro-Rate Tuition Fee	April 17, 2023	June 30, 2023	11 weeks
16	Payment of Tuition Fees	April 10, 2023	June 18, 2023	10 weeks
17	Printing of Examination Slip	June 19, 2023	July 3, 2023	2 weeks
18	Final Examination	July 3, 2023	July 14, 2023	2 weeks
19	e-Course Teaching Evaluation	June 5, 2023	July 14, 2023	6 weeks

**Notes:**

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting on 15 March 2023.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.