

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER NOVEMBER 2022  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	November 14, 2022	November 14, 2022	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 15, 2022	November 15, 2022	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 20, 2022	November 24, 2022	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	November 21, 2022	November 22, 2022	2 working days
5	Academic Appeals Committee Meeting	November 17, 2022	November 17, 2022	1 day
6	Result Notification of Appeals to Continue Study	November 21, 2022	November 25, 2022	5 working days
7	Programme Change	November 24, 2022	November 30, 2022	5 working days
8	Add & Drop Course	November 25, 2022	November 29, 2022	5 days
9	Printing and Reviewing of Course Registration Slip	November 30, 2022	February 10, 2023	11 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	November 24, 2022	November 30, 2022	5 working days
11	Rechecking of Final Examination Answer Script	November 21, 2022	November 25, 2022	5 days
12	Submission of Status Change (COMPLETED)	November 24, 2022	January 05, 2023	6 weeks
13	Change Course Group	November 30, 2022	December 23, 2022	4 weeks
14	Defer with Processing Fee	November 24, 2022	January 26, 2023	9 weeks
15	Drop Course with Pro-Rate Tuition Fee	November 30, 2022	February 10, 2023	11 weeks
16	Payment of Tuition Fees	November 24, 2022	January 29, 2023	10 weeks
17	Printing of Examination Slip	January 30, 2023	February 10, 2023	2 weeks
18	Final Examination	February 13, 2023	February 24, 2023	2 weeks
19	e-Course Teaching Evaluation	January 9, 2023	February 24, 2023	7 weeks

**Notes:**

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting on 14 November 2022.
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university.