




**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER APRIL 2022
UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	Apr 6, 2022	Apr 6, 2022	1 day
2	Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my)	Apr 7, 2022	Apr 7, 2022	1 day
3	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my)	Apr 8, 2022	Apr 12, 2022	5 days
4	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my) *POSTGRADUTE ONLY*	Apr 8, 2022	Apr 24, 2022	17 days
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Apr 8, 2022	Apr 11, 2022	2 working days
6	Academic Appeals Committee Meeting	Apr 8, 2022	Apr 8, 2022	1 day
7	Result Notification of Appeals to Continue Study	Apr 11, 2022	Apr 15, 2022	5 working days
8	Programme Change	Apr 11, 2022	Apr 15, 2022	5 days
9	Add & Drop Course	Apr 13, 2022	Apr 17, 2022	5 days
10	Course Registration Slip Printing	Apr 20, 2022	May 6, 2022	2 weeks
11	Course Exemption/Credit Transfer	Apr 11, 2022	June 13, 2022	10 weeks
12	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	Apr 12, 2022	Apr 15, 2022	4 working days
13	Rechecking of Final Examination Answer Script	Apr 11, 2022	Apr 15, 2022	5 days
14	Submission of Status Change (COMPLETED)	Apr 11, 2022	May 20, 2022	6 weeks
15	Change Course Group	Apr 20, 2022	May 18, 2022	4 weeks
16	Defer with Processing Fee	Apr 11, 2022	June 10, 2022	9 weeks
17	Absent (allow to register with penalty with RM50 and an additional RM20 for each subsequent day) *POSTGRADUTE ONLY*	Apr 25, 2022	June 17, 2022	8 weeks
18	Terminated *POSTGRADUTE ONLY*	June 20, 2022	Jul 22, 2022	5 weeks
19	Drop Course with Pro-Rate Tuition Fee	Apr 20, 2022	July 22, 2022	14 weeks
20	Verification Letter for EPF Application	Apr 11, 2022	June 19, 2022	9 weeks
21	Payment of Tuition Fees	Apr 11, 2022	July 10, 2022	12 weeks
22	Printing of Examination Slip	July 11, 2022	July 22, 2022	2 weeks
23	Final Examination	July 23, 2022	Aug 14, 2022	3 weeks
24	e-Course Teaching Evaluation	June 24, 2022	Aug 14, 2022	8 weeks

Notes:

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting on 16th March 2022
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university