

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER JULY 2020  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	July 29, 2020	July 29, 2020	1 day
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 30, 2020	July 30, 2020	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 30, 2020	Aug 5, 2020	7 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Aug 3, 2020	Aug 4, 2020	2 working days
5	Academic Appeals Committee Meeting	July 29, 2020	July 29, 2020	1 day
6	Result Notification of Appeals to Continue Study	Aug 4, 2020	Aug 10, 2020	5 working days
7	Programme Change	Aug 4, 2020	Aug 10, 2020	5 days
8	Add & Drop Course	Aug 6, 2020	Aug 10, 2020	5 days
9	Printing and Reviewing of Course Registration Slip	Aug 11, 2020	Sept 6, 2020	4 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Aug 3, 2020	Aug 7, 2020	5 working days
11	Rechecking of Final Examination Answer Script	Aug 3, 2020	Aug 7, 2020	5 working days
12	Submission of Status Change (COMPLETED)	Aug 4, 2020	Sept 15, 2020	6 weeks
13	Change Course Group	Aug 10, 2020	Sep 4, 2020	4 weeks
14	Defer with Processing Fee	Aug 4, 2020	Oct 13, 2020	9 weeks
15	Drop Course with Pro-Rate Tuition Fee	Aug 11, 2020	Oct 23, 2020	10 weeks
16	Payment of Tuition Fees	Aug 3, 2020	Oct 11, 2020	10 weeks
17	Printing of Examination Slip	Oct 12, 2020	Oct 23, 2020	2 weeks
18	Final Examination	Oct 24, 2020	Nov 8, 2020	2 weeks
19	e-Course Teaching Evaluation	Sep 28, 2020	Oct 9, 2020	2 weeks

## Notes:

- Schedule of Academic Administration Activities has been endorsed by the Senate Meeting on 29<sup>th</sup> July 2020
- This Schedule of Academic Administration Activities is subject to change (if any) which will be notified by the university