



SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER JULY 2017 (31734 & 21767)
UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES

| No. | Activities | Start Date | End Date | Duration |
|-----|--|---------------|---------------|-----------------|
| 1 | Senate Meeting | July 05, 2017 | -NA- | 1 day |
| 2 | Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my) | July 06, 2017 | -NA- | 1 day |
| 3 | Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my) | July 06, 2017 | July 13, 2017 | 8 days |
| 4 | Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty) | July 06, 2017 | July 07, 2017 | 2 days |
| 5 | Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at http://studentportal.unisel.edu.my) | July 06, 2017 | July 19, 2017 | 10 working days |
| 6 | Academic Appeals Committee Meeting | July 07, 2017 | -NA- | 1 day |
| 7 | Continuing Study Appeal Results (Notification to students) | July 07, 2017 | July 17, 2017 | 11 days |
| 8 | Programme Change | July 17, 2017 | July 21, 2017 | 5 days |
| 9 | Add & Drop Course | July 17, 2017 | July 23, 2017 | 1 week |
| 10 | Course Registration Slip Printing | July 12, 2017 | July 23, 2017 | 12 days |
| 11 | Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before) | July 17, 2017 | July 21, 2017 | 5 days |
| 12 | Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my) | July 17, 2017 | July 28, 2017 | 2 weeks |
| 13 | Rechecking of Examination Answer Script | July 17, 2017 | July 21, 2017 | 5 days |
| 14 | Change Course Group | July 17, 2017 | Aug 11, 2017 | 4 weeks |
| 15 | Defer with Processing Fee | July 17, 2017 | Aug 18, 2017* | 5 weeks |
| 16 | Drop Course with Penalty Fee | July 24, 2017 | Aug 18, 2017 | 4 weeks |
| 17 | Verification Letter for EPF Application | July 24, 2017 | Aug 11, 2017 | 3 weeks |
| 18 | Tuition Fees Payment | July 17, 2017 | Aug 20, 2017 | 5 weeks |
| 19 | Examination Slip Printing | Aug 21, 2017 | Sept 01, 2017 | 2 weeks |
| 20 | Final Examination | Sept 02, 2017 | Sept 17, 2017 | 2 weeks |
| 21 | e-Course Teaching Evaluation (Part 1) | Aug 14, 2017 | Sept 03, 2017 | 3 weeks |
| 22 | e-Course Teaching Evaluation (Part 2) | -NA- | -NA- | -NA- |

Endorsed by the Senate of Universiti Selangor on July 5, 2017

Note:

*You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.