



**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER MAY 2017 (2/17/02)
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	May 25, 2017	NA	1 day
2	Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my)	May 26, 2017	NA	1 day
3	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my)	May 26, 2017	May 30, 2017	5 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	May 29, 2017	June 2, 2017	1 week
5	Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at http://studentportal.unisel.edu.my)	May 26, 2017	June 1, 2017	5 working days
6	Academic Appeals Committee Meeting	May 26, 2017	NA	NA
7	Continuing Study Appeal Results (Notification to students)	May 29, 2017	June 1, 2017	4 working days
8	Programme Change	May 29, 2017	June 2, 2017	5 days
9	Add & Drop Course	May 29, 2017	June 11, 2017	2 weeks
10	Course Registration Slip	May 29, 2017	June 11, 2017	2 weeks
11	Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before)	May 29, 2017	June 2, 2017	1 week
12	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	May 29, 2017	June 9, 2017	2 weeks
13	Rechecking of Examination Answer Script	May 29, 2017	June 2, 2017	1 week
14	Change Course Group	May 29, 2017	June 23, 2017	4 weeks
15	Defer with Processing Fee	May 29, 2017	Aug 4, 2017*	9 weeks
16	Drop Course with Penalty Fee	June 5, 2017	July 28, 2017	8 weeks
17	Examination Slip Printing	Aug 28, 2017	Sept 17, 2017	3 weeks
18	Revison & Final Examination	Sept 2, 2017	Sept 17, 2017	2 weeks
19	e-Course Teaching Evaluation (Part 1)	NA	NA	NA
20	e-Course Teaching Evaluation (Part 2)	July 31, 2017	Sept 1, 2017	5 weeks

Endorsed by the Senate of Universiti Selangor on May 25, 2017

Note:

*You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.