



**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER JANUARY 2017 (2/17/34)  
UNDERGRADUATE PROGRAMMES - NEW STUDENTS**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	-NA-	-NA-	-NA-
2	Announcement of Final Examination Results (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	-NA-	-NA-	-NA-
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	-NA-	-NA-	-NA-
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	-NA-	-NA-	-NA-
5	Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	-NA-	-NA-	-NA-
6	Academic Appeals Committee Meeting	-NA-	-NA-	-NA-
7	Continuing Study Appeal Results (Notification to students)	-NA-	-NA-	-NA-
8	Programme Change	Mac 20, 2017	Mac 24, 2017*	5 days
9	Add & Drop Course	Mac 27, 2017	April 02, 2017	1 week
10	Course Registration Slip	Mac 27, 2017	April 23, 2017	4 weeks
11	Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before )	Mac 27, 2017	Mac 31, 2017	1 week
12	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	-NA-	-NA-	-NA-
13	Rechecking of Examination Answer Script	-NA-	-NA-	-NA-
14	Change Course Group	Mac 27, 2017	April 21, 2017	4 weeks
15	Defer with Processing Fee	Mac 20, 2017	April 7, 2017**	3 weeks
16	Drop Course with Penalty Fee	April 03, 2017	April 21, 2017	3 weeks
17	Examination Slip Printing	May 8, 2017	May 26, 2017	3 weeks
18	Revison & Final Examination	May 13, 2017	May 26, 2017	2 weeks
19	e-Course Teaching Evaluation (Part 1)	-NA-	-NA-	-NA-
20	e-Course Teaching Evaluation (Part 2)	-NA-	-NA-	-NA-

*Endorsed by the Senate of Universiti Selangor on March 29, 2017.*

Note:

- Subject to changes

\*\* You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.