SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER OCTOBER 2016 (3/16/02)
FOUNDATION PROGRAMMES

No.	Activities	Start Date	End Date	Duration
1.	Senate Meeting	Sept 21, 2016	-NA-	1 day
2.	Announcement of Final Examination Results (Via Student Portal – *http://studentportal.unisel.edu.my)*	Sept 22, 2016	-NA-	1 day
3.	Semester Registration for Returning Students (*i-Daftar*) (Via Student Portal – *http://studentportal.unisel.edu.my)*	Sept 26, 2016	Oct 06, 2016	11 days
4.	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Sept 26, 2016	Sept 30, 2016	1 week
5.	Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at *http://studentportal.unisel.edu.my)*	Sept 22, 2016	Sept 28, 2016	7 days
6.	Academic Appeals Committee Meeting	Sept 23, 2016	-NA-	1 day
7.	Continuing Study Appeal Results (Notification to students)	Sept 23, 2016	Sept 28, 2016	6 days
8.	Programme Change	Oct 03, 2016	Oct 07, 2016	5 days
9.	Add & Drop Course	Oct 10, 2016	Oct 16, 2016	1 week
10.	Course Registration Slip	Oct 10, 2016	Oct 16, 2016	1 week
11.	Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before)	Oct 10, 2016	Oct 14, 2016	1 week
12.	Special Examination (Special Examination Timetable can be viewed at *http://studentportal.unisel.edu.my*)	Oct 10, 2016	Oct 21, 2016	2 weeks
13.	Rechecking of Examination Answer Script	Oct 10, 2016	Oct 14, 2016	1 week
14.	Late Registration with Penalty Fee	Oct 07, 2016	Oct 14, 2016	6 days
15.	Defer with Processing Fee	Oct 10, 2016	Dec 09, 2016	9 weeks
16.	Drop Course with Penalty Fee	Oct 17, 2016	Dec 09, 2016*	8 weeks
17.	Examination Slip Printing	Dec 26, 2016	Jan 15, 2017	3 weeks
18	Final Examination	Jan 09, 2017	Jan 15, 2017	1 week
19.	e-Course Teaching Evaluation (Part 1)	-NA-	-NA-	-NA-
20.	e-Course Teaching Evaluation (Part 2)	Dec 19, 2016	Jan 08, 2017	3 weeks

Note:
*You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.