SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER AUGUST 2015 (COHORT 4/15/34)
(UNDERGRADUATE PROGRAMMES)

No.	Activities	Start Date	End Date	Duration
1.	Senate Meeting	Aug 19, 2015	-NA-	1 day
2.	Announcement of Final Examination Results (Via Student Portal – *http://studentportal.unisel.edu.my)*	Aug 20, 2015	-NA-	1 day
3.	Semester Registration for Returning Students (*i-Daftar*) (Via Student Portal – *http://studentportal.unisel.edu.my)*	Aug 20, 2015	Aug 25, 2015	6 days
4.	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Aug 20, 2015	Aug 21, 2015	2 days
5.	Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at *http://studentportal.unisel.edu.my)*	-NA-	-NA-	-NA-
6.	Academic Appeals Committee Meeting	-NA-	-NA-	-NA-
7.	Continuing Study Appeal Results (Notification to students)	-NA-	-NA-	-NA-
8.	Programme Change	Aug 24, 2015	Aug 28, 2015	5 days
9.	Add & Drop Course	Aug 20, 2015	Aug 30, 2015	11 days
10.	Course Registration Slip	Aug 24, 2015	Oct 23, 2015	9 weeks
11.	Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before)	Aug 24, 2015	Sept 04, 2015	10 days
12.	Special Examination (Special Examination Timetable can be viewed at *http://studentportal.unisel.edu.my*)	Aug 24, 2015	Sept 04, 2015	10 days
13.	Rechecking Examination Answer Script	Aug 24, 2015	Sept 04, 2015	10 days
14.	Late Registration with Penalty Fee	Aug 26, 2015	Sept 4, 2015	8 days
15.	Defer with Processing Fee	Aug 24, 2015	Oct 23, 2015	9 weeks
16.	Drop Course with Penalty Fee	Aug 31, 2015	Oct 25, 2015	7 weeks
17.	Examination	Dec 07, 2015	Dec 20, 2015	2 weeks
18.	e-Course Teaching Evaluation (Part 1)	Sept 21, 2015	Oct 11, 2015	3 weeks
19.	e-Course Teaching Evaluation (Part 2)	Nov 16, 2015	Dec 04, 2015	3 weeks

Note:

*You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.

Endorsed by the Senate of Universiti Selangor on 8 July 2015