

SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER APRIL 2020
UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	March 27, 2020	March 27, 2020	1 day
2	Announcement of Final Examination Results (Via  Student Portal - http://studentportal.unisel.edu.my)	Apr 2, 2020	Apr 2, 2020	1 day
3	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  Student Portal - http://studentportal.unisel.edu.my)	Apr 3, 2020	Apr 14, 2020	12 days
4	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  Student Portal - http://studentportal.unisel.edu.my) *POSTGRADUTE ONLY*	Apr 3, 2020	Apr 19, 2020	17 days
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Apr 2, 2020	Apr 10, 2020	7 working days
6	Academic Appeals Committee Meeting	Apr 3, 2020	Apr 3, 2020	1 day
7	Continuing Study Appeal Results (Notification to students)	Apr 6, 2020	Apr 10, 2020	5 working days
8	Programme Change	Apr 6, 2020	Apr 10, 2020	5 days
9	Add & Drop Course	Apr 15, 2020	Apr 19, 2020	5 days
10	Course Registration Slip Printing	Apr 20, 2020	May 4, 2020	2 weeks
11	Course Exemption/Credit Transfer	Apr 6, 2020	May 12, 2020	10 weeks
12	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	Apr 21, 2020	Apr 24, 2020	4 working days
13	Rechecking of Examination Answer Script	Apr 2, 2020	Apr 8, 2020	5 days
14	Submission of Status Change (COMPLETED)	Apr 6, 2020	May 14, 2020	6 weeks
15	Change Course Group	Apr 6, 2020	May 8, 2020	5 weeks
16	Defer with Processing Fee	Apr 6, 2020	June 11, 2020	9 weeks
17	Absent (allow to register with penalty with RM50 and an additional RM20 for each subsequent day) *POSTGRADUTE ONLY*	Apr 20, 2020	June 12, 2020	8 weeks
18	Terminated *POSTGRADUTE ONLY*	June 15, 2020	July 17, 2020	5 weeks
19	Drop Course with Pro Rate Tuition Fee	Apr 20, 2020	July 17, 2020	12 weeks
20	Verification Letter for EPF Application	Apr 15, 2020	June 12, 2020	8 weeks
21	Tuition Fees Payment	Apr 6, 2020	July 6, 2020	12 weeks
22	Examination Slip Printing	July 6, 2020	July 20, 2020	2 weeks
23	Final Examination	July 21, 2020	Aug 7, 2020	3 weeks
24	e-Course Teaching Evaluation	June 19, 2020	July 20, 2020	5 weeks

Note :

The form can be obtained from the Student Portal. Please email the completed form to the respective faculty.