

**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES  
SEMESTER APRIL 2020  
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	Apr 1, 2020	Apr 1, 2020	1 day
2	Announcement of Final Examination Results (Via  Student Portal – <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Apr 2, 2020	Apr 2, 2020	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  Student Portal – <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Apr 3, 2020	Apr 8, 2020	6 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Apr 2, 2020	Apr 3, 2020	2 working days
5	Academic Appeals Committee Meeting	Apr 3, 2020	Apr 3, 2020	1 day
6	Continuing Study Appeal Results (Notification to students)	Apr 6, 2020	Apr 10, 2020	5 working days
7	Programme Change	Apr 6, 2020	Apr 10, 2020	5 days
8	Add & Drop Course	Apr 9, 2020	Apr 13, 2020	5 days
9	Course Registration Slip Printing	Apr 14, 2020	Apr 26, 2020	2 weeks
10	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	Apr 7, 2020	Apr 10, 2020	4 working days
11	Rechecking of Examination Answer Script	Apr 2, 2020	Apr 8, 2020	5 days
12	Submission of Status Change (COMPLETED)	Apr 6, 2020	May 14, 2020	6 weeks
13	Change Course Group	Apr 6, 2020	May 1, 2020	4 weeks
14	Defer with Processing Fee	Apr 6, 2020	June 11, 2020	9 weeks
15	Drop Course with Pro Rate Tuition Fee	Apr 14, 2020	July 3, 2020	11 weeks
16	Tuition Fees Payment	Apr 6, 2020	June 21, 2020	10 weeks
17	Examination Slip Printing	June 22, 2020	July 3, 2020	2 weeks
18	Final Examination	July 6, 2020	July 10, 2020	1 weeks
19	e-Course Teaching Evaluation	June 5, 2020	July 5, 2020	5 weeks

*Endorsed by the Senate Meeting of Universiti Selangor on 13<sup>th</sup> February 2020*