



**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES
SEMESTER APRIL 2019
FOUNDATION PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Verification of Academic Management System (AMS)	Jan 23, 2019	Jan 29, 2019	7 day
2	Senate Meeting	Jan 30, 2019	Jan 30, 2019	1 day
3	Announcement of Final Examination Results (Via  - http://studentportal.unisel.edu.my)	Jan 31, 2019	Jan 31, 2019	1 day
4	Semester Registration for Returning Students (<i>i-Daftar</i>) (Via  - http://studentportal.unisel.edu.my)	Mar 01, 2019	Apr 10, 2019	6 weeks
5	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	Mar 01, 2019	Mar 06, 2019	4 working days
6	Academic Appeals Committee Meeting	Feb 01, 2019	Feb 01, 2019	1 day
7	Continuing Study Appeal Results (Notification to students)	Feb 01, 2019	Feb 12, 2019	6 working days
8	Programme Change	Apr 08, 2019	Apr 12, 2019	5 days
9	Add & Drop Course	Apr 04, 2019	Apr 21, 2019	2 weeks
10	Course Registration Slip Printing	Apr 08, 2019	Apr 21, 2019	2 weeks
11	Special Examination (Special Examination Timetable can be viewed at http://studentportal.unisel.edu.my)	Apr 08, 2019	Apr 19, 2019	2 weeks
12	Rechecking of Examination Answer Script	Apr 08, 2019	Apr 12, 2019	5 days
13	Submission of Status Change (COMPLETED)	Apr 08, 2019	May 17, 2019	6 weeks
14	Change Course Group	Apr 08, 2019	May 10, 2019	4 weeks
15	Defer with Processing Fee	Apr 08, 2019	June 14, 2019	9 weeks
16	Drop Course with Penalty Fee	Apr 22, 2019	July 12, 2019	14 weeks
17	Tuition Fees Payment	Apr 08, 2019	June 30, 2019	11 weeks
18	Examination Slip Printing	Jul 01, 2019	Jul 12, 2019	2 weeks
19	Final Examination	Jul 13, 2019	Jul 21, 2019	1 weeks
20	e-Course Teaching Evaluation	Jun 10, 2019	Jul 14, 2019	5 weeks

Endorsed by the Senate Meeting of Universiti Selangor on 03 January 2019

Note:

*You will be unable to withdraw from a course after this deadline. Official withdrawal is compulsory.